



ACA SKILLS CLINICS GUIDELINES

Mission: To provide a quality skills program to any rider that is a member (annual or one-day) of ACA. The clinics can be organized and run by ACA or provided by one of the ACA clubs that conform to the following guidelines.

Requirements:

- 1) The clinic must be open to all members of ACA (annual or one day).
- 2) A club just inviting it's own members to participate may not offer upgrade points as incentive to attend.
- 3) The clinic must submit permit paperwork and be approved by either the ACA Executive Director or the State Representative.
- 4) The permit fee will be waived for those clinics approved by ACA.
- 5) The clinic must be a minimum of two hours and have an agenda that includes basic riding skills and practices. An outline of the agenda for the clinic must be provided.
- 6) The flyer or announcement of the clinic must have an ACA logo and say that the clinic is associated with The ACA Skills Clinic Program.
- 7) There must be at least one ACA approved coach associated with the clinic.
- 8) If a fee is charged ACA must approve the fee and the fee should be appropriate to the quality and value of the clinic. ACA would suggest a fee of no more than \$30 for the clinic.

In order for the 4 BAR points to be awarded the following must be done:

- 1) A full roster of attendees must be submitted to the ACA office within 7 days of the clinic. The roster must include name, ACA number or one-day box checked, all of the releases completely filled in and if a fee was charged the \$2.00 per rider per day for the clinic.
- 2) ACA will issue a certificate to the participant as a record keeping and the State Representative will award the upgrade points.
- 3) A rider may only earn 4 pts once in a season for attendance at a skills clinic.